Cliffsend Village Hall, Foads Lane, Cliffsend, CT12 5JH
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CLIFFSEND PARISH COUNCIL MEETING
7pm, Wednesday 18th November 2026

Sir or Madam

You are hereby summoned to attend the Cliffsend Annual Parish Council Meeting on 18th November 2026 at 7pm, Village Hall, Foads Lane, Cliffsend for the purpose of considering and passing such Resolution or Resolutions as may be deemed necessary or desirable with respect to matters mentioned in the agenda.

Cllr Paul Chapman (Chair)

Please be aware that meetings of the Council are recorded & retained until the draft minutes are adopted as a true record.

Agenda

Welcome and apologies for absence
Declarations of interest.
Adoption of the minutes of 16th September (ordinary meeting and confidential meeting which followed), and 30th October 2026 extraordinary meeting, as being a true & accurate record.
Matters arising from above minutes.
Councillor Reports
- County Cllr (& No. 9 bus update)
- District Cllr (& bin collections update, and leaf bin)
- Police Officer (& Speedwatch update)

Current Topics
- Heritage Trail (Pride in Place)
- National Grid & Sea Link project
- Recruiting for new Clerk
- Asset transfer from TDC
- TDC new Local Plan consultation
- Overgrown vegetation & safety matters
- Donation to Dottie's Hedgehogs (£200)
- Christmas decorations & tree at Village Hall
- Christmas Fayre & gifts for children (5th December 11am to 3pm)
- Remembrance Day and displays
- Red bench
- Request from Kent & Surrey & Sussex Air Ambulance

Financial Matters
External audit and certified Annual Governance & Accountability Return
Budget monitoring (Q2 accounts) – previously circulated to cllrs
Councillors to check bank statement against expenditure – details previously circulated to cllrs
Payments & receipts, since 16/9/26 meeting (direct debits excluded): -

- Precept (Part 2) from TDC, **received** on 21/9/26 £14,875
- **(Transfer** from savings acct to current account £14,000)
- Interest earned from savings account £290.36
- Meadow picnic tables/benches & gate £1609.76
- Green bin for volunteer £36.50
- Pride in Place funding (heritage trail), **received** 8/10/26 £13,370
- 1st payment to Fitzpatrick Woolmer (heritage trail) £7,384.20
- External audit (AGAR) £300
- 2nd key, cut for defibrillator (expense to Cllr Chapman) £10
- 4 new planters (expense to Ann Townsend) £94.97
- New village green lights £1,151.99
- Remembrance Day poppies (expense to Cllr McIntyre) £127.50
- Meadow grass cut on 9/9/26 & 22/10/26 to Minster PC £216
- Hire of Village Hall for extraordinary meeting on 30/10/26 £7.50
- 2 wreaths Remembrance Day (expense to Cllr Chapman) £46
- Wire bond/ties for new lights (expense to Cllr McIntyre) £66.77
- Reimbursement of copyright fine **received** 2/11/26 £525

Planning Applications (for Cliffsend)
FH/TH/26/1124 43 Sandwich Road (extension)
TPO/TH/26/1158 5 Beech Grove (crown reduction)
Legislation changes

Correspondence Received
Residents – non-collection of refuse
Resident – flowerbeds around station
Resident – dates of parish council meeting

Public Questions – no decisions made

Motion to resolve that, under the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the remainder of the meeting due to the confidential nature of HR business to be transacted.